**Finance and Office Committee**

**Monday 26 April 2021**

**(via Zoom)**

**5.00pm - 6.00pm**

**Note: Continuation of Finance & Office Committee of Tuesday 20 April 2021**

**Re: Items 14 & 15**

**Agenda**

1. To note apologies
2. To declare interest in items on the agenda
3. To allow dispensations requests
4. To take comment from the public
5. ~~To agree the minutes of 16 March 2021~~
6. ~~To raise matters arising from 16 March 2021~~
7. ~~To make recommendation re Internal Audit Report~~
8. ~~To make recommendation re Telephone and Broadband payments~~
9. ~~To make recommendation re Coleford Town Council Direct Debits~~
10. ~~To make recommendation re grant request from Bale Memorial Trust~~
11. ~~To make recommendation re Coleford Town Council appraisal process~~
12. ~~To make recommendation re Petty Cash payments~~
13. ~~To make recommendation re Budget allocation for Angel Vale Tree Works~~
14. **To make recommendation re Gloucestershire Highways License for planting on Highway**

**Verges**

1. **To consider any staffing matters**

**All Council Meetings are Open to the Public**

**If you wish to take part in this meeting please contact the**

**Town Council for the access codes on** [**ctcoffice@colefordtowncouncil.gov.uk**](mailto:ctcoffice@colefordtowncouncil.gov.uk) **or 01594 832103**

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